

Four Star Library Board Meeting Minutes for July 20, 2026

Provided for meeting date: August 12, 2026

I. Call to Order:

The regular meeting for July 20, 2026 was called to order at 7:00 pm.
by President, Peggy Muegge.

II. Roll Call:

Roll call was taken. The following were present:
Connie Bealor, Belinda Schoch, Peggy Muegge, Marcia Cornwell, Marcia Schieferdecker and Becky Cottingham.

III. Recognition of Visitors: None at this time.

IV. Approval of Consent Agenda:

A motion for approval of the Consent Agenda was made by Marcia Cornwell with a second from Belinda Schoch. The motion passed by roll call vote, Yea 6 No 0. This included approval of June 10, 2026 Minutes, approval of payment of bills - \$24,861.85 and \$1,080.00 Mortgage.

V. Librarian's Report:

- Hancock County Tax Installment of \$1,303.43 was received.
- An archival display has been purchased to house our Loraine Times.
- Ashley had her 2nd child on July 4th, she plans to return in mid-late September.
- The staff is working on getting the library's catalog cleaned up.
- We did not receive the security grant.

VI. Report of Committees: None at this time.

VII. Communications:

- We were awarded our annual Per Capita grant of \$7,372.90, up \$1,000.00 from last year.
- Newspaper Archives can ingest our digitized Mendon Dispatch. Patrons could access it off location and get access to other papers. Val will get an annual quote for multi state access for our August meeting.
- We are a Bicentennial Book pick-up location, it has brought in new traffic.
- Our Spring Storytime Survey had overwhelmingly positive responses.
- We are signed up for Illinois Libraries Presents Season 6.
- Our Travelers Surety Bond Quote will stay at \$200.00.
- Val's Librarian Retreat will be held in Galena, Il. this year September 13 – 16th.
- It was decided not to advertise in the Sheriff's Office calendar of events.

VIII. Unfinished Business:

- The staff evaluations are done.

IX. New Business:

- Salary schedules were reviewed and set for the new fiscal year along with a title change for Program Coordinator to Director of Programming with a motion from Becky Cottingham and a second from Marcia Cornwell. Motion passed by roll call vote, Yea 6, Nay 0.
- A motion was made by Belinda Schoch with a second from Connie Bealor to adopt the Preliminary Budget and Appropriation Ordinance for FY 2026-2027. Motion passed by roll call vote, Yea 6 Nay 0.
- The File 990-IP is in progress and will be on the August agenda.
- Val is in the process of completing the Il. State Library Annual Report, it is due on August 31st
- The USDA fiscal report is due August 31st, it is being worked on.
- The Erate form 486-IP is in the process of being completed..
- A motion was made by Marcia Cornwell with a second from Becky Cottingham to adopt the final draft of the Meeting Room Reservation Policy. The motion passed by roll call vote, Yea 6, Nay 0.
- Discussion was held on the ILA's Standards for Illinois Public Libraries Safety & Emergency Action Plan. There will be some staff training so they can become more aware of adaptive features in library equipment .

X. Closed Session: None at this time.

XII. Adjournment:

The July 8, 2026 meeting adjourned at 8:29 pm with a motion from Marcia Schieferdecker, seconded by Peggy Muegge. Motion passed by voice vote. The next meeting is scheduled for August 12, 2026.

Respectfully submitted,

Connie Bealor